



# UMPIRES WELCOME KIT & REGISTRATION PACKAGE





# UMPIRES PACKAGE

1. [Welcome / Account Creation / Devices](#)
2. [Navigation](#)
3. [Registration – You must register for your clinic on this platform as well.](#)
4. [AGENDA - Schedule of Events](#)
5. [Clinic Sessions](#)
6. [Resources \(Clinic Documentation\) / Forum – Engagement Up To & Throughout Your Clinic.](#)
7. [Help-Desk](#)



# WELCOME TO THE 2021 CLINIC SEASON

**WELCOME UMPIRES FROM BCBUA!** This package will help outline what you can expect leading up to and throughout your clinic.



## CREATING AN ACCOUNT

Education Link:

<https://www.bcbuaeducationportal.net/>

For the first time, you will need to create an account. Either click on “CLICK TO BEGIN” or “Log In” located in the top left navigation bar.

## DEVICES

By choice, our [Education Portal](#) can only be accessed using a tablet, desktop computer or laptop. Sorry, No Smartphones!



POWERED BY HQ ENTERPRISE

# NAVIGATION



CLICK ON IMAGE ABOVE TO GO TO PLATFORM

There are several ways to navigate through your clinic. You can click the item on the field or expand the quick launch area located by clicking the “MENU” bar.

The “AGENDA” Flag provides a detail agenda for the clinic date you select.

The “INFO” field house located beside the agenda flag, will also provide additional navigation options.

# TOP BAR MENU NAVIGATION



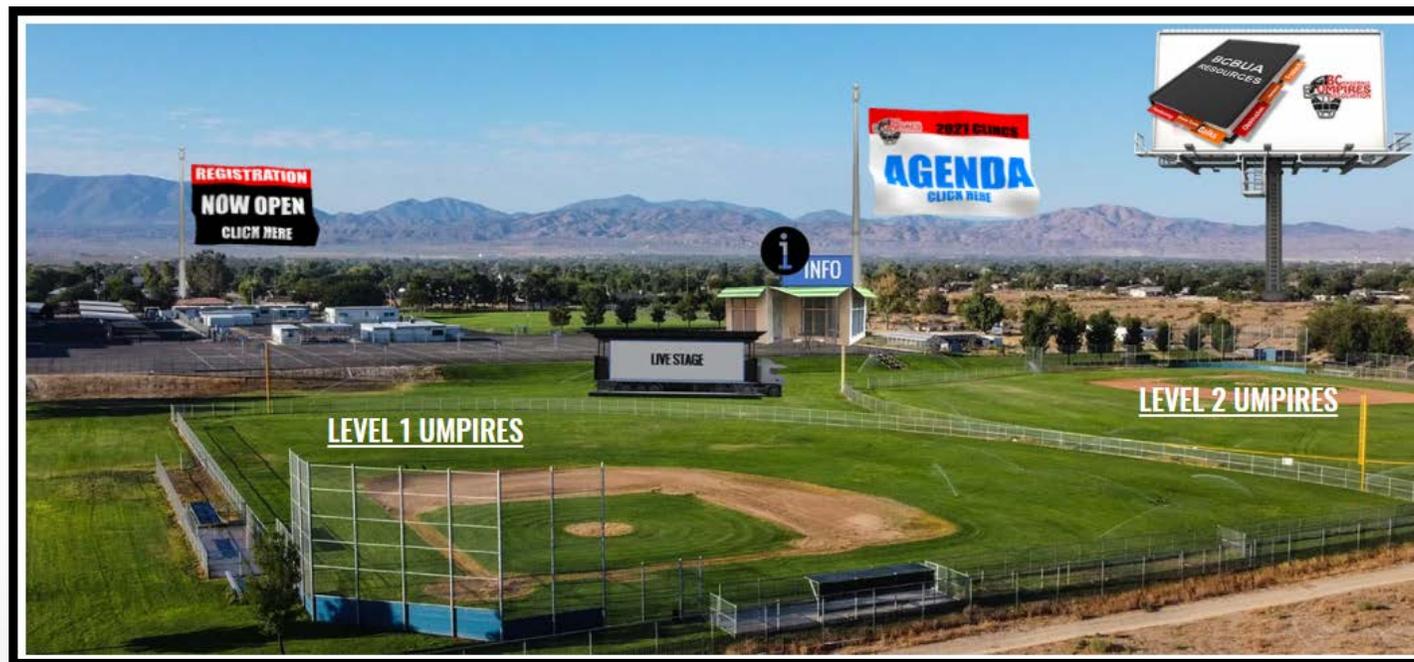
For your convenience you can also access the various sections of the clinic by using the top navigation bar. This is available in every section within your clinic.



POWERED BY HQ ENTERPRIS

# REGISTRATION

Although you have already registered and paid with BCBUA, you are still required to REGISTER for the clinic on the Education Platform.



[CLICK ON IMAGE TO REGISTER](#)

There are many ways to get to the registration page:

- Click the “REGISTRATION NOW OPEN” Flag on the baseball complex
- Click on the “REGISTRATION” icon in the quick-launch area
- Click on the “image” above.



POWERED BY HQ ENTERPRISE

# AGENDA



## Level 1 and Level 2

Sunday March 21 - 10:00 AM

CLICK BUTTON TO BELOW TO LAUNCH

10:00 - 10:15 am	Welcome Remarks	<a href="#">ALL UMPIRES</a>	
10:15 - 11:15 am	Session 1	<a href="#">LEVEL 1</a>	<a href="#">LEVEL 2</a>
11:15 - 11:30 am	Review (Session 1)	<a href="#">LEVEL 1</a>	<a href="#">LEVEL 2</a>
11:30 - 12:30 pm	Session 2	<a href="#">LEVEL 1</a>	<a href="#">LEVEL 2</a>
12:30 - 12:45 pm	Review (Session 2)	<a href="#">LEVEL 1</a>	<a href="#">LEVEL 2</a>
12:45 - 1:30 pm	Session 3	<a href="#">LEVEL 1</a>	<a href="#">LEVEL 2</a>
1:30 - 1:45 pm	Review (Session 3), Wrap Up, Quiz (Level 1 Only)	<a href="#">LEVEL 1</a>	<a href="#">LEVEL 2</a>

## DATES & SCHEDULES

There are several dates to choose from. All times are in the “Pacific” time zone.

## SCHEDULE

The image to the left outlines the Agenda. Access this by clicking on the “AGENDA” flag on the baseball complex, then select your clinic date.

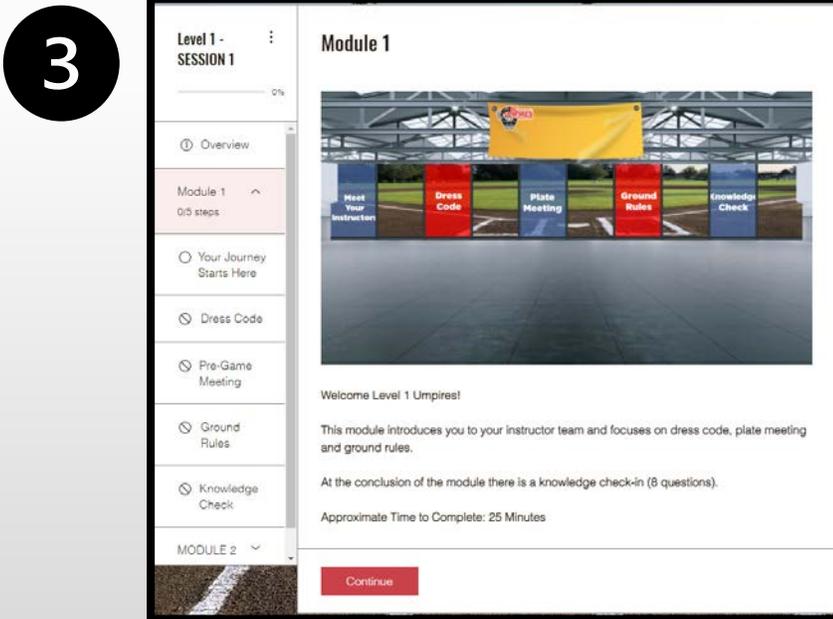
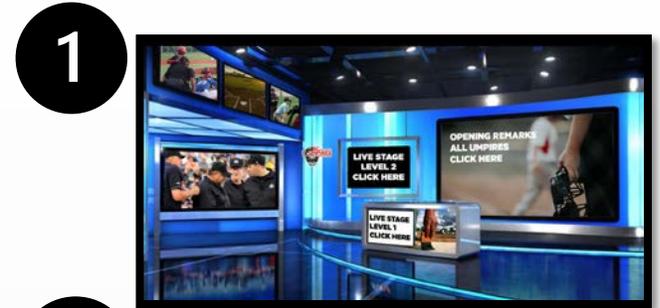
The “LEVEL 1 / LEVEL 2” button, when clicked takes you to where you need to be for that topic.



POWERED BY HQ ENTERPRISE

# YOUR CLINIC - A CLOSER LOOK

1. Your clinic always starts on the “LIVE STAGE”.
2. Umpires complete 3 sessions\* (self study). You access this from the Baseball Complex. Click on either the “LEVEL 1 Field” or “LEVEL 2 Field” (or use the top navigation bar) depending on your level.



- Each Session consists of 2-3 modules with a series of “steps” to be completed.
- Each step consists of watching a training video or completing a knowledge check.
- Session 1 & 2 takes approximately 50-55 minutes to complete
- Session 3 takes approximately 45 minutes to complete.

**\*AFTER EACH SESSION IS COMPLETED, THERE IS A 15 MINUTE REVIEW ON THE LIVE STAGE (SEE AGENDA)**

## MORE ABOUT THE SESSIONS

- Top left box lets you know how much you have completed
- “Module” lets you know how many training steps there are.
- When you have completed the step, the next step becomes available. The one after does not.
  - Steps must be completed in order.
  - Do not click “Complete” until you have watched the entire training video.

- By clicking the three dots, you can select “full screen” mode. Please don’t click on leave challenge 😊

The screenshot shows a training session interface. On the left, a sidebar displays the session progress: 'Level 2 - SESSION 3' with a 14% completion indicator. Below this, a list of training steps is shown: 'Module 1 (35 Minutes) 1/5 steps', 'Batting Out Of Order (9 Minutes)' (checked), 'Ejections Part I (8 Minutes)', 'Ejections Part II (6 Minutes)', and 'Ejections Part III (8 1/2 Minutes)'. A red 'Complete' button is at the bottom. The main content area shows a video player for 'Batting Out Of Order (9 Minutes)'. The video frame displays an 'OFFICIAL BATTING ORDER' for the Blue Jays on Feb 20/21. A play button is overlaid on the video. A yellow box at the bottom of the video player contains the text: 'Do Not Hit Complete Button Below Until After the Training Video Has Completed.'

Annotations include:

- A blue arrow pointing to the three dots menu icon in the top left.
- A blue arrow pointing to the '14%' progress indicator.
- A blue arrow pointing to the 'Module 1 (35 Minutes) 1/5 steps' text.
- A blue arrow pointing to the 'Batting Out Of Order (9 Minutes)' step in the sidebar.
- A blue arrow pointing to the 'Ejections Part I (8 Minutes)' step in the sidebar.
- A blue arrow pointing to the 'Ejections Part II (6 Minutes)' step in the sidebar.
- A blue arrow pointing to the 'Complete' button.
- A blue circle around the play button on the video with the text 'Press Play To Activate Training Video'.
- A yellow box around the video title 'Batting Out Of Order (9 Minutes)' with the text 'Let's you know the length of "step"'. (Note: The original text has a typo 'Let's you know').
- A yellow box around the bottom warning text.

# RESOURCES

All documentation for your clinic can be found in the “[RESOURCES](#)” section. This can be accessed through the “baseball complex”, the quick-launch area or in the navigation bar.



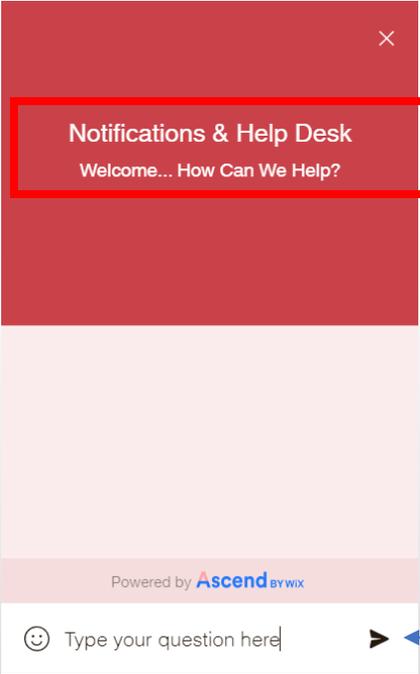
CLICK ON EACH IMAGE TO ACCESS THE RESOURCE LIBRARY

Make sure to check out our mechanics and minute mechanics section – you will find this quite helpful for when you take the field this summer.



POWERED BY HQ ENTERPRISE

# HELPDESK



Should you require assistance please click the "CHAT" icon in the bottom right corner of the platform.

"Notifications & Help Desk" will appear...

Enter your message and click on the send icon.

HQ Enterprise will get back to you within 24-48 hours.

The help desk will be "live" throughout the Clinic.



# UMPIRES WELCOME KIT & REGISTRATION PACKAGE

